



## Cal Poly Opportunity Fee Committee Meeting

Friday, October 16, 2020  
Zoom Meeting

### MEETING RECORD

<b>Members:</b>	Shayna Lynch	Thomas Gutierrez
	Cynthia Vizcaíno Villa	Keith Humphrey - <i>absent</i>
	Jennifer Lee	Denise Isom
	Zach Noyes	Cynthia Jackson-Elmoore
	Alan Faz	Angie Kraetsch - <i>non-voting</i>
	Michelle Deyski	Jennifer Haft – <i>non-voting</i>
	William Chung	Ed Rainbolt – <i>non-voting</i>
	America Romero	
<b>Meeting Recorder:</b>	Cari Wilson	
<b>Guests Present:</b>	David Valadez	
	Beth Merritt Miller	
	Debi Hill	

#### Call to Order/Introductions

Co-Chair Lynch called the meeting to order at 11:12 a.m. and the members introduced themselves.

#### Committee Purpose and Role/Committee Make-up

Ms. Kraetsch provided an overview of Executive Order 1117, Committee Guidelines as well as the Committee Membership for the 2020-21 year (*Committee Guidelines posted to the Cal Poly Opportunity Fee website for reference*).

#### Fee Analysis and Projections

Mr. Valadez provided information regarding the Fee Analysis and Projections.

Co-Chair Villa noted the current year's budget was recommended by the CPOF committee and approved by the President last fall, and this year the committee's job will be to deliberate how the funds will be utilized for fall of 2021.

Dr. Gutierrez asked for clarity on how budget cuts coming from the state may impact elements of the CPOF budget and potential furloughs. Co-Chair Villa explained that at this point they are basically decoupled. The CPOF budget is based on the revenues generated by the fee, which is based on non-resident enrollment. Each year the monies available for scholarships is growing, and the amount of students being served by the program is growing. Staffing will need to be increased each year in order to support those students. Any employees that are employed through the Cal Poly Opportunity Fee could be subject to a furlough.

Dr. Isom inquired whether funds for tenure track positions are already encumbered and if there are already targeted positions that the money has been promised for this academic year. Co-Chair Villa stated that the funds are encumbered for this academic year because they were authorized last fall. What is set aside this year will be for the Provost to utilize and determine along with the academic leadership which positions would be hired for next fall.

Dr. Isom questioned whether that process starts in the CPOF committee or whether it exists fully in the provost's office. Co-Chair Villa clarified that the hiring of the faculty is fully within the provost's purview. The CPOF committee primarily handles the allocations. The amount for faculty is under the purview of the provost. The amount that is set aside for financial aid is straightforward as well. The CPOF committee deals with the balance which is for student support.

Co-Chair Villa clarified that the proposed uses of the funds comes to the CPOF committee based upon recommendations from the GI 2025 committee.

Mr. Faz recommended an explanation of the GI 2025 initiative to the new committee members.

Dr. Merritt Miller explained to the committee the GI 2025 initiative and invited the committee to the GI 2025 convening on November 23. Co-Chair Lynch added the attached link to access the GI 2025 website <https://www2.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025>.

Dr. Gutierrez inquired about the base cut portion that the chancellor's office takes out and how they are intending to use that during these emergency funding periods. Co-Chair Villa explained that the fee that will be paid to the chancellor's office is intended to provide student financial aid monies that would be available for the chancellor's office to allocate across the system. There has not been a change to that at this time. Co-Chair Villa clarified that the percentage does not come from the funds collected from the fee itself. It comes from campus funds in general, which is part of the general operating budget.

Dr. Jackson-Elmoore clarified that CPOF is not held accountable for that fee this year. Co-Chair Villa confirmed that that is correct. It starts next year at a lower percentage and then it goes up from there.

#### **Next Steps**

Co-Chair Lynch announced that CPOF will be meeting in November in order to approve the recommendations that will be coming forward. Mr. Faz questioned whether there would be one meeting or two. Co-Chair Villa stated that two meetings will be scheduled in November with the first meeting to provide an overview of the recommendations. If the committee doesn't feel comfortable making decisions at that time, then the next meeting will be held to make final recommendations.

#### **Adjournment**

The meeting was adjourned at 11:43 a.m.

Respectfully submitted,



Shayna Lynch (Jan 22, 2021 15:50 PST)

Shayna Lynch, Co-Chair